



*The U.S. Department of Energy's Idaho Operations Office is headquartered in the Willow Creek Building in Idaho Falls. DOE-ID's responsibilities include contract management, DOE headquarters support, and stewardship.*



## DOE-ID – Just the Facts

The Idaho National Laboratory Site mission is to operate a multiprogram national research and development laboratory, and to complete environmental cleanup project activities stemming from the Site's cold-war legacy. The U.S. Department of Energy retains responsibility for overall program and project management, and ultimately is responsible for security, health and safety and the proper use of public funds at the INL Site. Contractors are hired to manage and are accountable to the DOE for conducting safe, reliable and efficient operations.

DOE-ID federal work-force responsibilities are closely aligned with DOE headquarters and fall broadly into three main categories:

1. Contract Management – DOE-ID has a lead role in setting and communicating expectations in INL Site contracts, authorizing and funding contracted work, approving compliance documentation, and assessing performance against contract requirements.
2. Headquarters Support – DOE-ID provides direct support to DOE headquarters customers in managing and overseeing DOE mission-related work performed at other DOE sites,

and for administering other DOE financial arrangements with the private sector, academia, local governmental entities, and international partnerships.

3. Stewardship – DOE-ID is responsible for maintaining and protecting federal assets and for being responsive to INL Site stakeholder interests and concerns. Where appropriate, DOE-ID will leverage the existing federal investment in INL Site infrastructure to further advance and develop state-of-the-art energy and national security technologies in support of DOE strategic goals.





**Elizabeth Sellers** is the Manager of the U.S. Department of Energy's Idaho Operations Office in Idaho Falls, a position she has held since April 2003. She manages 274 federal employees, oversees the work of approximately 6,300 contractor employees and oversees programs with an annual budget of approximately \$1.1 billion. From May 1999 until accepting this position she served as the manager of the U.S. Department of Energy's National Nuclear Security Administration's (NNSA) Kansas City Site Office. Ms. Sellers joined the Department of Energy in 1983 as a program engineer for nuclear materials production in Albuquerque, NM. Within two years she was responsible for all nuclear material requirements within the DOE complex. In 1986, she served as a program engineer in the Weapon Programs Division where she worked on privatizing parachute production and the B90 research and development program. Ms. Sellers holds a Bachelor of Science degree in chemical engineering from the University of New Mexico and a Bachelor of Arts degree in English from the University of Alabama. She has served on the board of directors and as president of the New Mexico Network of Women in Science and Engineering. She completed a three-year Leadership in Training curriculum through the Department of Energy.



**Merrie Christine (Chris) Ott** was assigned the chief operating officer for the DOE-Idaho Operations Office in February 2001. Ms. Ott also serves as Acting Deputy Manager. In her Acting Deputy Manager role, she shares fully with the Manager in directing all phases of ID activities. As Chief Operating Officer, she manages the financial, budget, information technology, human resource and procurement functions of the Idaho Operations Office and oversees comparable functions for the contractor-operated INL. Prior to coming to the Idaho Operations Office, she held several management positions in the U.S. Department of Defense. Ms. Ott's performance awards include the Defense Meritorious Civilian Service Award and the Defense Superior Civilian Service Award. Ms. Ott received a Bachelor of Arts in Foreign Languages and Literature from Washington State University in 1975 and a Master of Arts in Public Administration from Harvard University in 1989. Ms. Ott is a graduate of the Defense Leadership and Management Program, the Federal Executive Institute, and attended the Defense Resource Management Institute at the Naval Postgraduate School.



**Richard Provencher** joined the Idaho Operations Office in November 2003 as the Assistant Manager for Environmental Management (EM). In this capacity, he is responsible for all of the EM work performed by the office. This includes management of spent fuel, high-level waste, low-level waste, transuranic waste and mixed waste, as well as the Resource Conservation and Recovery Act and Comprehensive Environmental Response, Compensation and Liability Act programs. He is charged with carrying out all work in accordance with applicable safety requirements. Prior to coming to Idaho, Mr. Provencher was director of the Miamisburg Closure Project in Ohio. Mr. Provencher has a Masters of Science Degree in health physics from Colorado State University and a bachelor of arts degree in biology from Saint Anselm College in New Hampshire.

Most of the DOE-ID federal employees work in the Willow Creek Building, 1955 Fremont Avenue, Idaho Falls. Functions that are inherent to DOE-ID include: media relations, contract management, Freedom of Information Act (FOIA), congressional/intergovernmental relations, legal and tribal relations.

For additional information, the DOE-ID Web page can be accessed at: <http://www.id.doe.gov>